

Dated: 5. 12.2025

**OFFICE MEMORANDUM**

Sub: Calendar of Departmental Examinations scheduled to be held in the year 2026-reg.

Sir/Madam,

Please find enclosed Calendar of Departmental Examinations pertaining to Postal Accounts offices (**Annexure-A**) to be held in the year 2026.

2. The Circle PAOs will conduct the Departmental Examinations as mentioned in the Annexure-A. Necessary orders for setting of question papers for the said Examinations from the selected panel will be issued separately by the Head of the PAOs concerned. The Notification of holding the examination and calling for applications will have to be issued by the PAOs well in time as per the prescribed time limit of 40 days and the number of vacancies must be invariably indicated category-wise for the examinations as per the existing Recruitment Rules. In case where no vacancy exists or the Examination is not likely to be held for any other reason(s), the fact should be brought to the notice of PA Wing, DoP HQ.

3. It may be noted that holding of these decentralized examinations involve entire work of the Question Paper setting, Hindi/Regional Language translation, Appointment of examiners, Evaluation of answers sheets, making entries in tabulation sheets, Declaration of results and deciding representations relating to the Examinations and all these activities are carried out at the PAO level. Further the officials on temporary attachment at DoP HQ or any other unit or on Deputation to any other department shall be allowed to appear in the exam in their respective unit.

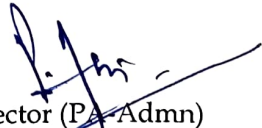
4. It may also be ensured that the Time Schedule, as indicated in the columns of the **Annexure- A** are strictly adhered to and timely action is taken at all stages. Results should be declared within the period specified already. In case of delay in the announcement of the result, the reasons for delay and the measures that may be taken to avoid such delays in future may be brought to the notice of PA Wing DoP HQ.

5. The examinations shall be conducted as per the SOP issued vide this office OM No.3-09/2021-PACE/Exam/DE/10228 to 10250 dated 06.01.2022.

6. Contents of this letter may be circulated to all for information.

This issues with the approval of Competent Authority.

Encl : A/a

  
Director (PA Admn)

To

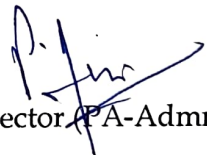
All Heads of PAOs

Copy to

1. All sections of PA Wing, DoP HQ
2. All recognized Unions and Federations.

## ANNEXURE-A

Sl no.	Name of Examination	Due for the years	Tentative date of examination	Tentative date of issue of Notification	Tentative date of publication of results
1	Departmental examination for promotion of Sorters and MTS as Lower Division Clerks in PAOs	2026	7 <sup>th</sup> Feb 2026	At least before 40 days of examination	Within One month of conducting examination
2	Departmental examination for Promotion of Lower Division Clerks to Junior Accountants in PAOs		7 <sup>th</sup> & 8 <sup>th</sup> Feb 2026		
3	Limited Departmental Competitive Examination for Promotion of MTS Qualified (12 <sup>th</sup> class passed) in PAOs		14 <sup>th</sup> March 2026		
4	Departmental Confirmatory Examination for Direct Recruit Junior Accountant		14 <sup>th</sup> & 15 <sup>th</sup> March 2026		

  
 Director (PA-Admn.)