

DEPARTMENT OF POSTS: INDIA
O/O CHIEF POST MASTER GENERAL, M.P. CIRCLE
BHOPAL - 462012

NOTIFICATION

No. Rectt. / 12-02 / PM/MG/MTS Exam/ 2024 Bhopal, Dated 15.07.2024
Sub: **Limited Departmental Competitive Examination (LDCE) for promotion to the posts of Postman and Mail Guard from eligible Multi-Tasking Staff officials for the vacancy year 2024 (01.01.2024 to 31.12.2024)**

Applications are invited in the format enclosed (Annexure-I) from the willing and eligible Candidates who fulfil the eligibility criteria as given in subsequent paras, for appearing in Limited Departmental Competitive examination (LDCE) for promotion to the cadre of Postman, Mail Guard from eligible Multi Tasking Staff officials for the vacancy year 2024 (01.01.2024 to 31.12.2024).The schedule of activities for the examination is as under:

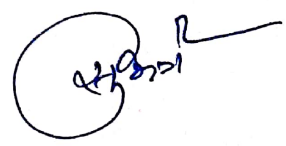
Sl. No.	Activity	Proposed Date (Schedule)
1	Date of Notification	15.07.2024 (Monday)
2	Last date for receipt of Application form at Divisional Office / Controlling Unit from eligible Candidates.	06.08.2024 (Tuesday)
3	Receipt of duly filled in Application forms at the Regional Office to be sent by Divisional Office/Controlling Unit duly verified.	12.08.2024 (Monday)
4	Receipt of duly filled in Application forms at the Circle Office (Nodal Officer) to be sent by RO duly verified.	14.08.2024 (Wednesday)
5	Issue of Admit Card by CO/RO/DO to eligible Candidates.	19.08.2024 (Monday)
6	Date of Examination (Date & Time)	25.08.2024 (Sunday)*

*Examination will commence exactly at 10:00 AM in the Circle and Paper-I, II & III will be conducted in continuity. There will be no break in between the three papers and candidates will not be allowed to leave his/ her seat before completion of examination.

Note- As Per Directorate Letter no. 17-08/2018-SPN-I dated 10.07.2024 Only those candidates who want to be considered for the Posts of Postman and Mail Guard should appear for the local language test (Paper -III). Candidates who want to be considered only for the Post of MTS need not appear in the local language test (Paper III).

2. **Vacancies:** Number of Vacancies available under Recruiting Division / Unit-wise will be issued separately.

Note-The guidelines for reservation in person with Benchmark Disabilities (PwBDs) issued by DOPT vide O.M. No. 36012/1.2020-Estt. (Res-II) dated 28.12.2023 and circulated by SCT Section, DoP vide letter no.SC-12/9/2022-SCT-DOP dated 09.01.2024 shall be followed in letter and Spirit.



The proviso of Section 34 of the Rights of Persons with Disabilities (RPWD) Act, 2016 provides that the reservation in promotion shall be in accordance with such instructions as are issued by the appropriate Government from time to time.

As Per Department of Personnel & Training (DoPT) Office Memorandum no. 36012/1/2020-Estt. (Res-II) dated 17.05.2022 four percent (4%) of the total number of vacancies in the cadre strength within Group 'C' from Group 'B' and Group 'B' to the lowest rung of Group 'A' shall be reserved for PwDs. Reservation in promotion shall be applicable in the Cadres in which the element of direct recruitment, if any does not exceed 75%.

3. **Eligibility Criteria:** - As per the Department of Posts Postman and Mail Guard (Group 'C' post) Recruitment Rules, 2018 notified in GSR 899 (E) dated 20.09.2018 read with Recruitment (Amendment) Rules, 2020 notified in GSR 157 (E) dated 05.03.2020 and Recruitment (Amendment) Rules 2023 notified in GSR 638 (E) dated 30.08.2023 (Annexure-III-A), read with letter no. 03-03/2019-SPN-1 (Pt.J) dated 12.06.2024 (Annexure-II-B), the following category(ies) of official(s) are eligible to appear in the examination:

(i) Multi Tasking Staff (MTS) in Level -I of the pay matrix with two (02) years regular service in the grade as on the crucial date of eligibility i.e. 01.01.2024.

(ii) Any other eligibility conditions specified in Recruitment Rules shall also apply.

Note: Directorate vide letter no. 03-03/2019-SPN-1 (Pt.J) dated 12.06.2024 (Annexure-III-B) has revised eligibility service for the vacancy year 2024 from three years to two years, by giving relaxation of one year in service eligibility conditions for appearing in the said LDCE.

4. **Pattern & Syllabus of Examination:** The examination will be conducted as per the revised pattern and syllabus circulated by Directorate vide letter No. 17-08/2018-SPN-1 dated 5th April 2022 as amended vide letter no. 17-08/2018-SPN-1 dated 19.12.2022, 24.04.2023 and 10.07.2024 (Annexure-IV).

Note:

- (i) Paper-IV i.e. [Data Entry Skill Test (DEST)] will be held separately at a later date. Candidates who secure minimum qualifying marks in Paper-I and Paper-II (combined, i.e. total of marks secured in Paper-I and Paper-II) and also secure minimum qualifying marks in Paper-III separately, will be eligible for appearing in Paper-IV (DEST). Number of candidates to be shortlisted for DEST will be 3 times of total vacancy of Postman and Mail Guard.
- (ii) Data Entry Skill Test (DEST) will be conducted only in English for 15 minutes on Computer.
- (iii) Evaluation of performance in DEST will be done through the system in accordance with the instructions issued from time to time.

5. **Preference/ Options:** Applicants are required to indicate the following 'option' for post and 'order of preference' for Divisions/ Units as per instructions issued vide DoP letter no. 17-08/2018-SPN-1 dated 18.10.2023 followed by clarifications issued by letter dated 31.10.2023.

(i) Option for Post : An applicant may give option for one, two or both posts and candidature for selection will be considered only if a post has been opted for subject to fulfilling the eligibility conditions. For example, an applicant will be considered for Mail Guard only if option is given for Mail guard, otherwise his candidature will not be considered while preparing merit list for Mail Guard.

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(ii) **Preference of Division by applicants (For Postman/Mail Guard)** : The candidates who have applied for the post of Postman /Mail Guard (refer point (i) above) shall give order of preference of Division/ Unit for which they intend to be considered. A candidate shall not be considered for a Division/ Unit for which preference has not been submitted by him/ her.

Note : The proforma for the preference / options is enclosed as Annexure-II.

6. **Centers for Examination:** The examination will be conducted at Circle /Region Headquarters only. The candidates will have to appear from the respective Centres of their Region.

7. The application of the APS candidates should be sent to the concerned Divisions only and not to Circle office.

8. The guidelines issued vide letter no. 29-6/2019-DD-III dated 10.08.2022 (as modified time to time) by the department of Empowerment of Persons with Disabilities (Divyangjan) regarding grant of scribe and compensatory time to eligible disabled person shall be followed in letter and spirit.

9. All instruction issued vide letter no. X-7/6/2022-SPN-II dated 17.05.2023 as amended vide letter no. X-7/6/2022-SPN-II dated 22.09.2023 and 04.03.2024 regarding promotion of government servant through Limited Departmental Competitive Examination against whom disciplinary/ Criminal Prosecution are pending will be followed scrupulously.

10. The Standard Operating Procedure (SOP) issued by Letter no. A-34012/02/2022-DE dated 11.08.2022 and letter dated 21.09.2023 to be followed in the conduct of examination at every Stage.

11. The Competent Authority reserves the right to cancel this notification or change or modify in the schedule, pattern and syllabus of the Examination partially or completely at any point of time.

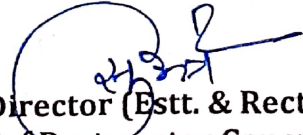
12. The candidates who are willing to apply for the examination should ensure that they fulfill/ satisfy all the eligibility criteria/ conditions/ instructions mentioned above for appearing in the examination.

10. This notification may be given wide publicity amongst all eligible candidates working in Circle office/Divisions/Units.

11. This notification is also available on the Departmental website i.e. www.indiapost.gov.in. and www.mppost.gov.in

12. This issues with the approval of the Competent Authority.


Enclosures: - Annexure - I, II ,III-A , III-B & IV


Assistant Director (Estt. & Rectt.)
O/o the Chief Postmaster General
M.P Circle, Bhopal - 462012

Copy to:

1. The Director - (DE), Dak Bhawan, Sansad Marg, New Delhi w.r.t. his letter no. A-34012/06/2022- DE dated 08.07.2022
2. The Postmaster General, Jabalpur Region, Jabalpur.

3. The Postmaster General, Indore Region, Indore.
4. The General Manager CEPT Mysore, with request to upload the notification on India Post website www.indiapost.gov.in
5. The GM (F), 4th Floor Dak Bhavan, Bhopal
6. The APMG (Staff), Circle Office, Bhopal.
7. All Group Officers, Circle Office, Bhopal.
8. The AD (PMU) Circle Office Bhopal with request to upload the notification on India Post website www.mppost.gov.in
9. All Sr. / Supdt. Of Post Offices, M.P. Circle.
10. All Supdt. Of RMS, M.P. Circle.
11. Supdt. Of PSD/NSH Bhopal.
12. Manager MMS Bhopal.
13. The officer Incharge, P&T Admn. Cell, APS Centre, Kamptee, Nagpur.
14. OS, Circle office, Bhopal for Notice Board.


Assistant Director (Estt. & Rectt.)
O/o the Chief Postmaster General
M.P Circle, Bhopal - 462012

List of Divisions/RMS Divisions/Circle Office/Regional Offices

Sl no.	Name of Division/Unit (Preference)
1	Bhopal
2	Narmadapuram
3	Vidisha
4	Guna
5	Gwalior
6	Morena
7	Indore City
8	Indore Mfl
9	Khandwa
10	Mandsaur
11	Ratlam
12	Sehore
13	Ujjain
14	Balaghat
15	Chhatarpur
16	Chhindwara
17	Jabalpur
18	Mandla
19	Rewa
20	Sagar
21	Satna
22	Shahdol
23	RMS Bhopal
24	RMS Indore
25	RMS Jabalpur
26	MMS Bhopal