

No. Staff/8-58/2024

Dated at Guwahati, the 11-06-2024

NOTIFICATION

Subject: Limited Departmental Competitive Examination (LDCE) for promotion to the posts of Postal Assistant (Circle Office and Regional Offices), Postal Assistant (Post Office) and Sorting Assistant (Railway Mail Service) from eligible officials for the vacancy year 2024 (01.01.2024 to 31.12.2024).

Applications are invited in the format enclosed (**Annexure-I**) from willing and eligible candidates who fulfil the eligibility criteria given in subsequent paras, for appearing in the Limited Departmental Competitive Examination (LDCE) for promotion to the cadre of Postal Assistant (Circle Office and Regional Offices), Postal Assistant (Post Office) and Sorting Assistant (Railway Mail Service) for the vacancy year 2024 (01.01.2024 to 31.12.2024). The schedule of activities for the examination are as under:

S. No.	Activity	Scheduled
1.	Date of Notification	11.06.2024 (Tuesday)
2.	Last date for receipt of Application form at Divisional Office/Controlling Unit from eligible candidates	03.07.2024 (Wednesday)
3.	Receipt of duly filled in Application forms at the Regional Office to be sent by Divisional Office/Controlling Unit duly verified.	08.07.2024 (Monday)
4.	Receipt of duly filled in Application forms at the Circle Office (Nodal Officer) to be sent by RO duly verified.	11.07.2024 (Thursday)
5.	Issue of Admit Card by CO/RO/DO to the eligible candidates	15.07.2024 (Monday)
6.	Date of Examination (date & time)	21.07.2024 (Sunday)*

*Exam will commence exactly at 10:00 AM in all the Circles.



2. **Vacancies:** Details of tentative vacancies for the year 2024 (01.01.2024 to 31.12.2024) are as under.

(A) Circle-wise vacancy:

Name of Circle	Name of Cadre	Vertical Vacancies				Horizontal Vacancies				Total for PwBDs**
		UR	SC	ST	Total	VH	HH	OH	Others	
Assam Circle	Postal Assistant (Circle Office and Regional Office)	7	1	-	8	-	-	1	-	1
	Postal Assistant (Post Office)	17	3	3	23	-	-	-	-	-
	Sorting Assistant (Railway Mail Service)	8	2	-	10	-	-	-	-	-

(B) Division-wise vacancy:

(i) Postal Division/Unit

Name of Division/unit	Number of vacancies
Guwahati Division	2
Darrang Division	3
Cachar Division	0
Nalbari-Barpeta Division	0
Goalpara Division	4
Dibrugarh Division	5
Nagaon Division	1
Sivasagar Division	5
Tinsukia Division	3
Total	23

(ii) Railway Mail Service Division/Unit:

Name of Division/unit	Number of vacancies
RMS GH Division	10
MMS Guwahati	0
RMS S Division	0
Total	10

**The above vacancy is provisional and subject to change.*

**DoPT vide O.M No. 36012/1/2020-Estt. (Res-II) dated 28.12.2023 has issued a set of instructions regarding reservation in promotion to PwBDs. The proviso of Section 34 of the RPWD Act, 2016 provides that the reservation in promotion shall be in accordance with such instructions as are issued by the appropriate Government from time to time.

As per the DoPT Office Memorandum No. 36012/1/2020-Estt. (Res.-II) dated 17.05.2022, four percent (4%) of the total number of vacancies in the cadre strength within Group 'C', from Group 'C' to Group 'B' and from Group 'B' to the lowest rung of Group 'A' shall be reserved for PwBDs. Reservation in promotion shall be applicable in the cadres in which the element of direct recruitment, if any, does not exceed 75%.

3. **Eligibility Criteria:** - As per the Department of Posts (Postal Assistant & Sorting Assistant) Recruitment Rules 2022, notified vide GSR 459 (E) dated 17.06.2022 as amended vide Department of Posts (Postal Assistant & Sorting Assistant) Recruitment (Amendment) Rules 2023, notified vide GSR 21(E) dated 13.01.2023, the following categories of official (s) of the Circle, excluding officials from Postal Account Office or Wing are eligible to appear in the examination,:

Category (A):

- (i) Officials holding post in Level 3 of the Pay Matrix, with three years of regular service in such post or five years of combined regular service in posts in Level 1, Level 2 and Level 3 of Pay Matrix.
- (ii) Officials holding post in Level 2 of the Pay Matrix with five years of regular service in such post including the regular service in posts in Level 1 of Pay Matrix.
- (iii) Officials holding post in Level 1 of the Pay Matrix with five years of regular service in such post.

Category (B):

- (i) Officials holding post in Level 1, Level 2 and Level 3 of the Pay Matrix with total regular service of eight years including service rendered regularly as Gramin Dak Sevaks.
Provided that for officials holding posts in Level 1, Level 2 and Level 3 of the Pay Matrix, who have rendered regular service as Gramin Dak Sevaks on or before 17.06.2022, the total regular service including the service rendered regularly as Gramin Dak Sevaks shall be five years.

Note 1: - Eligibility of service condition shall be as on 01.01.2024.

Note 2: - The officials mentioned at Category (B) above will be considered only if sufficient officials mentioned at Category (A) are not available for filling up the notified vacancy.

Note 3: Eligibility of an official shall be determined with respect to the post held substantively and relevant pay level of the post in Pay Matrix and not with respect to the level in which an official is drawing pay as on the crucial date of eligibility by virtue of financial upgradation under the Time Bound One Promotion, Biennial Cadre Review or Modified Assured Career progression.

4. **Pattern & Syllabus of Examination:** The examination will be conducted as per the revised pattern and syllabus circulated by Directorate vide letter No. 17-08/2018-SPB-I dated 10.05.2019 under Annexure-C which shall be read with letter No. 17-08/2018-SPB-I (pt.) dated 10.06.2019 and 17-08/2018-SPB-I dated 20.06.2019, 26.06.2019, 28.06.2019, 11.07.2019, 23.07.2019, letter No. 17-08/2018-SPN-I dated 09.09.2021, letter no.17-08/2018-SPN-1(pt.) dated 21.11.2022, letter no. 17-08/2018-SPN-I dated 19.12.2022, 24.04.2023 and 29.05.2024 dated enclosed as **Annexure-II**.

Note: (i) The component of local language test (Paper-II) has been removed vide letter no. 17-08/2018-SPN-I dated 29.05.2024.

Note: (ii) The Data Entry Skill Test (DEST) will be conducted subsequently as per the instructions on the subject mentioned in Directorate's letter no. 17-08/2018-SPN-I dated 19.12.2022.

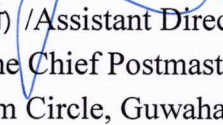
5. **Preference/Option**: Applicants are required to indicate the order of preference for Cadre and then give order of preference for Divisions/Unit as per instructions issued vide DoP letter no.W-04/8/2022-SPN-I dated 26.10.2023.The proforma for order of preference is enclosed as **Annexure-III**. Allotment will be made as per merit-cum preference basis subject to availability of vacancy.
6. **Centres of Examination**: The examination will be conducted at Guwahati and Dibrugarh only. The candidates will have to appear from the respective centres of their Regions only.
7. The application of the APS candidates should be sent to the concerned Divisions/Units only.
8. The guidelines issued vide letter No.29-6/2019-DD-III dated 10.08.2022 (as modified from time to time) by Department of Empowerment of Persons with Disabilities (Divyangjan) regarding grant of scribe and compensatory time to eligible disabled persons shall be followed in letter and spirit.
9. All instructions issued by Directorate vide letter No. X-7/6/2022-SPN-II dated 17.05.2023 as amended vide letter No.X-7/6/2022-SPN-II dated 22.09.2023 and 04.03.2024 regarding promotion of Government Servants through Limited Departmental Competitive Examination against whom disciplinary/criminal prosecution are pending will be followed scrupulously.
10. The Standard Operating Procedure (SOP) issued vide letter No.A-34012/02/2022-DE dated 11.08.2022 and letter dated 21.09.2023 to be followed in the conduct of the examination at every stage.
11. The Competent Authority reserves the right to cancel this notification or change or modify in the schedule, pattern & syllabus of the examination partially or completely at any point of time.
12. The candidates who are willing to apply for the examination should ensure that they fulfil/satisfy all the eligibility criteria/conditions/instructions mentioned above for appearing in the examination.
13. This notification may be given wide publicity amongst all candidates working in Circle Office/Divisions/Units.
14. All Division/Units are required to submit the details of candidates [in excel sheet] as per proforma enclosed as **Annexure-IV**.
15. This notification is also available on the Departmental website i.e. <https://assampost.gov.in>
16. This issues with the approval of the Competent Authority.

Encl: Annexure-I, II, III & IV.

सहायक निदेशक (कर्म) /Assistant Director (Staff)
कार्यालय मुख्य पोस्टमास्टर जनरल / O/o the Chief Postmaster General
असम परिमंडल, गुवाहाटी - 781001/Assam Circle, Guwahati: 781001

Copy for information and n/a to:

1. The Postmaster General, Regional Office, Dibrugarh: 786001.
2. The Director, Postal Training Centre, Guwahati-781040
3. The Director (PAF), Rehabari, Guwahati-781008
4. All Division Heads/Unit Heads of Assam Circle for wide circulation.
5. The Officer in Charge, P & T Admn Cell C/o 56, APO Centre.
6. The Asstt. Director (CEPT), Mysuru for uploading the copy of Notification on India Post website.
7. The AD (Tech), CO Guwahati for uploading in Circle Website.
8. Office Copy


11/06/2024
सहायक निदेशक (कर्म) /Assistant Director (Staff)
कार्यालय मुख्य पोस्टमास्टर जनरल / O/o the Chief Postmaster General
असम परिमंडल, गुवाहाटी - 781001/Assam Circle, Guwahati: 781001