



DEPARTMENT OF POSTS: INDIA
(Ministry of Communications)



O/o. Chief Postmaster General, Gujarat Circle, Ahmedabad – 380001

Regd. Post

To:

1. The Postmaster General, North Gujarat Region/ South Gujarat Region/ Saurashtra and Kutch Region
2. The Sr. Postmaster, Ahmedabad G.P.O
3. All SSPOs/SPOs of Gujarat Circle
4. All SRMs of Gujarat Circle
5. The Supdt., PSD, Ahmedabad
6. The Manager, MMS, Ahmedabad
7. Addl. Dte General, APS, C/O 56 APO

No. R&E/2-32/2022

dated at Ahmedabad, the 24.06.2022

Sub: Limited Departmental Competitive Examination (LDCE) for promotion to the posts of Postal Assistant (Circle Office and Regional Offices), Postal Assistant (Savings Bank Control and Internal Check Organizations), Postal Assistant (Post Office) and Sorting Assistant (Railway Mail Service) from eligible officials for the vacancy year 2022 (01.01.2022 to 31.12.2022) to be held on 07.08.2022 (Sunday)

The Limited Departmental Competitive Examination (LDCE) will be held on 7th August, 2022 (Sunday) for promotion to the posts of Postal Assistant (Circle Office and Regional Offices), Postal Assistant (Savings Bank Control and Internal Check Organizations), Postal Assistant (Post Office) and Sorting Assistant (Railway Mail Service) from eligible officials as per the prevailing Recruitment Rules for the vacancy year 2022 (01.01.2022 to 31.12.2022). Accordingly, applications are invited from the willing and eligible candidates in the format enclosed (Annexure-I). The Schedule of activities of the examination is furnished hereunder.

Sl. No.	Activity	Date (Schedule)
1	Date of Notification	24.06.2022 (Friday)
2	Last Date for receipt of Application form at Divisional Office/ Controlling Unit from eligible candidates.	15.07.2022 (Friday)
3	Receipt of duly filled in Application forms at the Regional Office to be sent by Divisional Office/ Controlling Unit duly verified	19.07.2022 (Tuesday)
4	Receipt of duly filled in application forms at the Circle Office (Nodal Officer) to be sent by RO duly verified	22.07.2022 (Friday)
5	Issue of Admit Card by CO/RO/DO to eligible candidates.	01.08.2022 (Monday)
6	Date of examination (date & time)	7 th August, 2022 (Sunday)*

* Exam will commence exactly at 10.00 A.M on the day of exam and both Paper I & II will be conducted in continuity.

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2. Vacancies: Vacancy will be intimated shortly.

3. Eligibility Criteria: As per the Recruitment Rules notified in GSR 459 (E) dated 17.06.2022, the following categories of official (s) are eligible to appear in the examination:

Category (A):

- (i) Officials of the Division/Unit holding post in Level 3 of the Pay Matrix, excluding officials from Postal Accounts office or Wing, with three years of regular service in such post or five years of combined regular service in posts in Level 1, Level 2 and Level 3 of Pay Matrix.
- (ii) Officials of the Division/Unit holding post in Level 2 of the Pay Matrix, excluding officials from Postal Accounts office or Wing, with five years of regular service in such post including the regular service in posts in Level 1 of Pay Matrix.
- (iii) Officials of the Division/Unit holding post in Level 1 of the Pay Matrix, excluding officials from Postal Accounts office or Wing, with five years of regular service in such post.

Category (B):

- (i) Officials of the Division/Unit holding post in Level 1, Level 2 and Level 3 of the Pay Matrix, excluding officials from Postal Accounts office or Wing, with total regular service of eight years including regular engagement as Gramin Dak Sevaks.

Note 1: The crucial date of eligibility for reckoning the eligibility conditions as above shall be 01.01.2022.

Note 2: The officials mentioned at Category (B) above will be considered only if sufficient officials mentioned at Category (A) are not available for filling up the notified vacancy.

Note 3: Eligibility of an official shall be determined with respect to the post held substantively and relevant Pay Level of the post in Pay Matrix and not with respect to the level in which an official is drawing pay as on crucial date of eligibility by virtue of financial upgradation under the Time Bound One Promotion, Biennial Cadre Review or Modified Assured Career Progression.

4. Pattern & Syllabus of Examination: The examination will be conducted as per the revised pattern and syllabus circulated by Directorate letter no 17-08/2018-SPB-I dated 10.05.2019 under Annexure-C which shall be read with letter no 17-08/2018-SPB-I (Pt.) dated 10.06.2019 & 17-08/2018-SPB-I dated 20.06.2019, 26.06.2019, 28.06.2019, 11.07.2019 and 23.07.2019 and letter 17-08/2018-SPN-I dated 09.09.2021, enclosed as **Annexure-II**

Note: The 'Skill test of data entry' will be conducted subsequently as per the Instructions on the subject.

5. Applicants are required to indicate order of preference of all Divisions / Units in a proforma attached as (**Annexure-III**). Allotment of Divisions / Units will be made as per merit-cum-preference basis subject to availability of vacancy. **The preferences exercised will be treated as final and no change will be permitted at later stage.**

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6. **Centre of Examination:** The examination will be conducted at following three Regional Headquarters only. The candidates will have to appear from the respective centers of their Region only and under no circumstances, they be permitted to appear from other Regional centers.

1.Ahmedabad 2. Rajkot 3. Vadodara

7. The applications of the APS candidates should be sent to the concerned Divisions only and not to Circle Office.

8. Department vests the power to cancel this notification of the examination, if anything unfair was found during the recruitment process.

9. The candidates who are willing to apply for the examination should ensure that they fulfill / satisfy all the eligibility criteria / conditions / instructions (mentioned in Para 1 to 7) for appearing in the examination.

10. Regional Offices are requested to furnish the information of permitted / provisionally permitted and not permitted candidates in the enclosed proforma as **Annexure-A, Annexure-B and Annexure-C** duly signed by Divisional Heads and duly verified by Regional Office on 22.07.2022 (Friday). Soft copy of data will also be shared via email on adpsre@gmail.com.

11. This notification may be given wide publicity amongst all eligible candidates working in Divisions / Units.

12. This notification is also available on the Departmental Website i.e www.indiapost.gov.in

11. This issues with the approval of the Competent Authority.

Enclosure: Annexure I, II, III , Annexure A, B and C.

S. Chitru 24.06.22
Asstt Director Postal Services (Rectt)
O/O Chief Postmaster General
Gujarat circle, Ahmedabad-1

Application Form for Limited Departmental Competitive Examination for promotion to the cadre of Postal Assistants and Sorting Assistants from eligible officials for the vacancy year 2022 (01.01.2022 to 31.12.2022) to be held on 07.08.2022

Affix recent passport sized photograph duly attested by Divisional Head / Unit Head

Note: All Particulars shall be filled up in BLOCK letters.

SL No.	Particulars	Details			
1	Name of the candidate				
2	Gender (Male/Female/Transgender)				
3	Designation (Postman/MG/Despatch Rider/MTS)				
4	Name of the Division / Unit				
5	Date of Birth (attach self-attested matriculation certificate/ Mark sheet)				
6	Category (UR/SC/ST)				
7	Whether belongs to person with Benchmark Disability, if so, details thereof along with supporting documents.				
8	Date of entry in the Department				
9	Details of Posts held substantively	Pay level in Pay Matrix	Name of the Posts	From	To
		Level-3			
		Level-2			
		Level-1			
10	Details of regular engagement as Gramin Dak Sevaks, if any	From	To	Total eligible service as Gramin Dak Sevaks	
11	Total eligible service as on 01.01.2022				
(a)	Total service in posts in Level-1, Level-2 and Level-3 of the Pay Matrix (up to 01.01.2022) (YY/MM/DD)				
(b)	Length of engagement rendered as GDS (YY/MM/DD)				
12	Whether eligible as Category (A) or Category (B) candidate as per eligibility criteria at para-3 of notification				
13	Whether working in APS (Yes/No)				
14	Whether any penalty is in currency or Disciplinary Proceedings Pending. If yes, details thereof.				

Declaration:

I hereby declare that the particulars furnished in the application form are true, complete and correct to the best of my knowledge and belief and will be supported by the original documents as and when required. I fully understand that in case of False/ Incorrect information found at any stage, my candidature/appointment will be summarily rejected/ terminated and appropriate action would be taken against me.

Date	
Place	

Signature of candidate

I certify that I have verified the particulars of candidate from service record and found correct. The candidature of the applicant is RECOMMENDED as category (A) or category (B) candidate (Ref: as per eligibility criteria at Para-3 of notification / NOT RECOMMENDED. In case NOT RECOMMENDED, reason therefor.

Date	
Place	

Signature of Divisional / Unit head with Designation Stamp

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Order of Preference

Annexure-III

My order of preference for Limited Departmental Competitive Examination(LDCE) from Postman/Mail Guard, Dispatch Rider and MTS for recruitment to the cadre of Postal Assistants/ Sorting Assistants in Postal Division/Units (including Postal Store Depot), RMS and MMS for the vacancy year 2022 (01.01.2022 to 31.12.2022) to be held on 07.08.2022 is as under:

Name: _____

Designation: _____

Parent Division: _____

Order of preference of Unit/Division shall be given for units (Including Parent Division)

Sl no	Name of Division	Sl no	Name of Division
1		17	
2		18	
3		19	
4		20	
5		21	
6		22	
7		23	
8		24	
9		25	
10		26	
11		27	
12		28	
13		29	
14		30	
15		31	
16		32	

Candidates are requested to give maximum preferences. They are also requested to write name of division clearly for example – Do not write only Ahmedabad but write Ahmedabad City Dn or A'bad GPO or RMS AM Dn. Do not write only Vadodara but write Vadodara East Dn or Vadododara West Dn or RMS W Dn.

Date:

Place:

Signature of Candidate:

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Annexure-A

List of Permitted candidates to appear in LDCE exam for LGO to PA/SA cadre to be held on 07.08.2022

Sl. No.	Name of Division	Name of Candidate	Present Designation (PM/MG/MTS)	Present working office address	Serial Number in Graduation List	Pay Level	Basic pay on 01-01-2022	Date of Birth			Date of Entry in Postman/Mail Guard or MTS			Category (UR/SC/ST)	Period of Service rendered as on crucial date of eligibility of the exam year			Whether any Disc. action is pending or contemplated as on crucial date of eligibility	Recommended (A/B)	Detail of Preference			
								Year	Month	Day	Year	Month	Day		Years	Month	Days				2022 (Yes / No)		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Pref 1	Pref 2	

*** Data must be sent in xls format on adpsre@gmail.com by R.O to C.O

S. O. King

Annexure - B

List of Provisionally Permitted candidates to appear in LDCE exam for LGO to PA/SA cadre to be held on 07.08.2022

Sl. No.	Name of Division	Name of Candidate	Present Designation (PM/MG/MTS)	Present working office address	Serial Number in Gradation List	Pay Level	Basic pay on 01-01-2022	Date of Birth			Date of Entry in Postman/Mail Guard or MTS			Category (UR/SC/ST)	Period of Service rendered as on crucial date of eligibility of the exam year			Whether any Disc. action is pending or contemplated as on crucial date of eligibility	Recommended (A/B)	Detail of Preference		
								Day	Month	Year	Date	Month	Year		(Years-Months-Days)	Years	Month				Days	2022 (Yes / No)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Pref1	Pref2

*** Data must be sent in xls format on adpsre@gmail.com by R.O to C.O

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Annexure-C

List of Non Permitted candidates to appear in LDCE exam for LGO to PA/SA cadre to be held on 07.08.2022

Sl. No.	Name of Division	Name of Candidate	Present Designation (PM/MG/MTS)	Present working office address	Serial Number in Graduation List	Pay Level	Basic pay on 01-01-2022	Date of Birth			Date of Entry in Postman/Mail Guard or MTS			Category (UR/SC/ST)	Period of Service rendered as on crucial date of eligibility of the exam year			Whether any Disc. action is pending or contemplated as on crucial date of eligibility		Reason
								Year	Month	Day	Year	Month	Day		Years	Month	Days	2022	(Yes / No)	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	

*** Data must be sent in xls format on adpsre@gmail.com by R.O to C.

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